

# Opera II—Top Ten User Tips

## Effectively reduce... and take control of your debtors (Part 2 of 2). Debtor Analysis.

Opera II provides highly intelligent Debtor Analysis views from an individual Customer or Company perspective.

Use the Customer Account form in the Sales Ledger to access the Debtor Analysis form. Double click the spyglass in the Avg Debtor Days box; or alternatively, open it through the Action menu, View, and then Debtor Analysis.

Period Ended	30/11/2006	31/12/2006	31/01/2007	28/02/2007	31/03/2007	30/04/2007
Current	16020	4669	5029	2515	3336	2700
Period 1	53	16020	4669	5029	2515	3336
Period 2	477	0	0	0	0	0
Period 3+	0	0	0	0	0	0

Use Monitor Companies located in the System Manager module to provide powerful analysis on an overall Company.

The Debtor Analysis form displays a period-by-period debt analysis for the associated Customer or Company including a breakdown of:

- Aged Balances
- Total Balance
- Average Debtor Days

Summary totals for the value of:

- Invoiced including VAT
- Cash Collected
- Adjustments
- Turnover
- and Order Balance for each Period

All this data can be easily copied by right clicking on any column header, selecting Copy Data from the drop down menu displayed, and then pasting straight into an external application such as Excel.

Customer Debtor Analysis figures will be automatically updated by Opera II, each time the Sales End of Period is run. You have the flexibility to control your Monitor Companies data to be updated automatically, manually or reflecting values as of the last time balances were calculated (so that you can recalculate when you are ready).

### Pegasus Mpower ▶ Top Tip No 9

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▶ DEBTOR ANALYSIS

Use it for greater efficiency and control.



Worth a try, we say!

**Debtors Analysis!**  
Use it for a  
detailed picture

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